Title	Code
(Usługi biblioteczne i informacyjne)	**1010101211011010324**

Field	Year / Semester
Environmental Engineering First-cycle Studies	**1 / 1**

Specialty	Course
-	**core**

Hours	Number of credits
Lectures: **1** Classes: **-** Laboratory: **-** Projects / seminars: **-**	**0**
	Language
	polish

Lecturer:

-Małgorzata Furgał, tel:.061 665 35 22, e-mail: malgorzata.furgal@ml.put.poznan.pl
Faculty: The Main Library of Poznan University of Technology
5 M. Skłodowskiej-Curie Sq., 60-965 Poznan
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Faculty:

Faculty of Civil and Environmental Engineering
ul. Piotrowo 5
60-965 Poznań
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Status of the course in the study program:

-Obligatory course of the study program for the 1st year students . Field of study Environmental Engineering

Assumptions and objectives of the course:

-Students should get knowledge of the rules of printed and electronic resources usage as well as library and information services of The Main Library and network libraries of Poznan University of Technology

Contents of the course (course description):

- access rules to printed and electronic library collections ? books, journals, special
  collections including patent?s literature ? outside and in the reading rooms,
- activities in searching and online ordering of materials from online catalogue of the Main
  Library and from other catalogues,
- rules of the interlibrary loans, delivery of document/document copy,
- digital resources: local and world databases on CD-ROM, electronic fulltext journals,
  e-books and e-patents ? information about collections and access,
- e-services searching - activities.

Introductory courses and the required pre-knowledge:

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Courses form and teaching methods:

-Lecture with classes on the base of the presentation on the domestic web of the library

Form and terms of complete the course - requirements and assessment methods:

-Credit based on the attendance list

Basic Bibliography:

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Additional Bibliography:

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